

# A guide for Class Parents at Balgowlah North Public School

## Your role

- Help with communication between the families of children in the class, with the teacher, school and P&C Committees.
- Help to make families feel part of the school.

## What does the Class Parent do?

- Make a list of names and contact details of class families.
- Support your class teacher as required.
- E---mail important information to class families from the school or P&C Committees.
- Organises social activities for class families.  
NOTE: Class Parents from different classes often work together to help organise joint social activities.
- Attend P&C Meetings or read the minutes if unable to attend.



## Things to consider when acting as Class Parent

- The cultural diversity of families in the class.
- Family and work commitments of parents on the class.

## How do we choose a Class parent?

- An Expression of Interest is sent out to parents with a closing date.
- If only one parent volunteers they become Class Parent
- If two parents are interested, we will invite the parent who has not filled this role before to become Class Parent.
- If all volunteers for the role have been Class Parent before, we will draw a name out of the hat (witnessed by the School Executive).
- Class Parents will be invited to a Morning Tea to talk more about the expectations of the role.

If you would like to volunteer to be a class parent please fill out the link by Tuesday 16<sup>th</sup> February.

[https://docs.google.com/forms/d/e/1FAIpQLSeguk5KlvRhYME88UmdGo5PI7fZEgJ-TaKIDOn7g3ihy2ZIQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeguk5KlvRhYME88UmdGo5PI7fZEgJ-TaKIDOn7g3ihy2ZIQ/viewform?usp=sf_link)